



## **Parent Information Packet**

### **Welcome to our summer camp!**

Our summer camp is tailor made for students in elementary school. Our goal is to provide a safe space for children to learn, grow, and have fun over the summer. This year, camp will run from June through August. Our curriculum has been designed for students to engage in learning in creative and interactive ways. The overall desire for students who attend our camp is that they are empowered to be confident in themselves and have tons of fun. This year's theme is International Vacation. Join us as we "travel" the world for an epic summer vacation!

### **Camp Dates & Hours**

Dates: Monday - Friday, June 12 - August 4, 2023

Camp hours: 8:30am - 5:30pm

### **Location**

Walmsley United Methodist Church, auxiliary building

2950 Walmsley Blvd., Richmond, Va 23234

### **Pricing**

Camp is \$135 per week . There is a one time \$50 registration fee for each camper. This fee covers your child's camp t-shirt and other participation materials. All payments are non-refundable. Payments will be due Friday of each week.

\*Dynamic Works is a subsidy vendor.

## **Transportation**

Parents are welcome to transport their children to and from camp each day. Dynamic Works offers transportation to camp for a small fee. Please contact our offices if you need to sign up for transportation.

## **Pick up & Drop Off Procedures**

Students must be signed both in and out everyday via our sign in station. Only people who have been listed as “authorized” on the registration form will be allowed to pick up students. Student drop off is between 8:30 - 9am. Camp closes at 5:30pm. All children should be picked up by that time. Parents may pick up their child early, but they should communicate this with camp instructors.

Pickup/Drop off Procedure - Each day, parents must sign their children in and out at the sign in station. Parents should be present for sign in and out, as children may not sign themselves in or out.

Late Pickup - Camp closes at 5:30pm. Please make sure plans are made to pick up students on time. If a parent/guardian is aware that they will be late, they should call to inform our staff and let them know they will be late and what time they expect to arrive. Keep in mind that additional fees apply when a student is picked up late.

## **Daily Schedule Sample**

### **Morning**

8:30 AM - 9:00 am - Student Arrival/Choice

9:00 AM- 9:30 am - Breakfast

9:30- 11:30 am - Morning Enrichment Activities

11:30- 12:00 am - Outdoor Play

12:00 - 12:30 pm - Lunch

### **Afternoon**

12:30 - 2:30 - Afternoon Enrichment Activities

2:30 - 3:00pm - Outdoor Play

3:00- 3:15 pm - Afternoon Snack

3:15- 4:15 pm - Indoor Games Centers

4:15- 4:25 pm - Bathroom Break/Regroup

4:25- 4:40 pm - Closing Circle

4:40 - 5:30 pm - Choice/Parent Pickup

\*This is a typical schedule sample but is subject to change depending on the activities or field trips that may be planned for the day.

## **Field Trips**

Students will attend many field trips over the course of summer camp. These trips may require a small, additional cost. Dynamic Works will provide transportation for field trips. Permission slips will be given at least one week prior to the field trip. Permission slips must be signed by a parent or guardian in order for the child to participate. Children must wear their camp t-shirts on field trips.

## **Attire**

Campers should always wear clothing that is appropriate for outside play. Please ensure that children are wearing close-toed shoes, preferably sneakers or other rubber soled shoes to prevent injuries. If a child is wearing a dress/skirt, please ensure that they are wearing shorts underneath.

## **Curriculum**

Our theme for the summer is INTERNATIONAL VACATION. Each week we will “travel” to a different country, learning about its culture. In addition, we will participate in activities that build confidence, reinforce healthy self-esteem, and ignite creativity.

## **What to Bring**

Water bottles - Because we will be spending a lot of our time outside, each child needs to bring a bottle of water daily. We will have additional water for refilling.

Sunscreen - We will spend lots of time in the sun. Please ensure that your child is equipped with sunscreen.

A change of clothes - Children should have a change of clothes on hand in case of any accidents or emergencies.

Lunch - While we provide breakfast and snacks, parents are responsible for sending their children to camp with lunch each day. We will have snacks on hand, but you may send

snacks as well if you wish. Please refrain from packing any foods that contain nuts to avoid any allergy related incidents.

### **Parent Communication**

Our primary form of communication is via email. Please be sure to check emails frequently. Parents may also download the ProCare App. This app includes a variety of features including the ability to make payments and communicate with teachers during the day if needed. To download the app, search “Procure: Childcare App” in either the Apple App store or Google Play store.

### **Contact Information**

Email: [dwccacademy@dwps.us](mailto:dwccacademy@dwps.us)

Phone: 804-301-7879